

# Application Process

## Presque Isle Lighthouse Specialty License Plate

### Important

**You must have a current PA vehicle registration in order to apply. Your lighthouse specialty plate will have a new number with the same expiration date as your existing plate.**

- 1. Complete Section A** with the information that appears on your present PA vehicle registration card and **sign the application in Section E.**
  
- 2.** Return the completed application with check or money order for **\$49.50.** (This amount includes the fee for Penn DOT to process a new registration and for Dept. of Corrections to make the new plate.) The Presque Isle Lighthouse receives \$17.50.
  
- 3.** Make your check/money order payable to **Presque Isle Lighthouse.**  
**Send the completed application along with the check to:**  
**Presque Isle Lighthouse**  
**Specialty Plate**  
**301 Peninsula Drive, Erie, PA 16505.**
  
- 4.** Delivery is directly to you from PennDOT. Allow 6-8 weeks.
  
- 5.** There is no annual fee for the specialty lighthouse plate. Membership to the *Presque Isle Lighthouse Organization* is voluntary.
  
- 6.** Go online at [www.presqueislelighthouse.org](http://www.presqueislelighthouse.org) to view the specialty plate or to print an additional application.

**Questions? Call Janice Vacco, Project Coordinator at 814-882-1681.**

**All proceeds benefit the historic preservation of the Presque Isle Lighthouse and promotion of maritime lighthouse education.**

**Thank you for your support.**

11/15/17



**APPLICATION FOR SPECIAL ORGANIZATION REGISTRATION PLATE**  
 (PLEASE ALLOW 4-6 WEEKS FOR DELIVERY)

For Department Use Only  
 Bureau of Motor Vehicles • PO Box 68293 • Harrisburg, PA 17106-8293

**A VEHICLE DESCRIPTION AND APPLICANT INFORMATION** (Complete this section exactly as information appears on current registration card.)

Title Number	Registration Plate Number	Expiration Date	Make of Vehicle	Year
Last Name (or Full Business Name)	First Name	Middle Name	PA DL/Photo ID# or Bus. ID#	Date of Birth
			Telephone Home ( )	Office ( )
Street Address - Must list a street address. P.O. Box # alone is not acceptable.		City	State	Zip Code

NOTE: In conjunction with replacement of your plate, you will receive one registration card. If additional registration cards are desired, the fee is \$2 for each card. Number of Duplicate Registration Cards Requested @ \$2 each \_\_\_\_\_.

**B TO BE COMPLETED BY ORGANIZATION OFFICIAL PRESQUE ISLE PARTNERSHIP TAG TYPE: 69**

**NAME OF ORGANIZATION:**

Name of Organization, Chapter, Post, Lodge, Employer, etc.  
 Presque Isle Partnership - Specialty Plate

Street Address 301 Peninsula Drive City Erie State PA Zip Code 16505

**C TO BE COMPLETED BY ORGANIZATION OFFICIAL** (See special instructions on reverse.)

I certify that the individual named in Section A is a member in good standing of the organization listed in Section B.

Janice L. Vacco Project Coordinator

NAME OF ORGANIZATION OFFICIAL TITLE SIGNATURE

**D OPTIONAL PERSONALIZATION REQUEST** (NOTE: Additional \$100 Fee Required.)

Personalized registration plate choices may contain up to FIVE letters or numbers in combination. ONLY one hyphen or space is permitted, but not both as part of the available spaces for personalization. No other special characters are available. Please print clearly. Additional instructions and fees are listed on the reverse side of this application. NOTE: The pre-printed, shaded, stacked boxes are characters specific to this registration plate and cannot be changed.

FIRST CHOICE	SECOND CHOICE	THIRD CHOICE

**E APPLICANT SIGNATURE**

I certify that all information given on this application is TRUE and CORRECT and that when I cease to be a member of the above named organization, I will immediately return the registration plate to PennDOT.

X \_\_\_\_\_  
 APPLICANT'S SIGNATURE IN INK DATE

## GENERAL INFORMATION REGARDING A SPECIAL ORGANIZATION PLATE

- **PLEASE ALLOW 4-6 WEEKS FOR DELIVERY.**
- This application, with Sections A, D (if applicable), and E, completed in full, must be returned to the organization official for submission to PennDOT. No applications sent directly to PennDOT by the organization member will be processed. The organization must complete Sections B and C.
- The applicant listed in Section A must be a registered owner of the vehicle as indicated on the vehicle's registration credential. If the vehicle is a leased vehicle, Form MV-1L, "Application for Lessee Information," must be completed and attached. (NOTE: Form MV-1L is available on our website at [www.dmv.state.pa.us](http://www.dmv.state.pa.us).)
- PennDOT charges an issuance fee of \$25. Participating organizations may charge an additional fee above the \$25 PennDOT fee. The organization fee is \$ 18.50. Therefore, the total fee due with this application is \$ 49.50. Fees must be made payable to the organization name of Presque Isle Partnership \*Dept. of Correction \$6.00
- No special organization registration plate will be duplicated. If your plate is lost, stolen or defaced you will need to reapply for a special organization registration plate by completing this application and submitting it with the appropriate fees. Should you need an immediate replacement plate, please complete and submit Form MV-44, "Application for Duplicate Registration Card, Replacement of Registration Plate, Renewal Sticker or Weight Class Sticker," along with a fee of \$11. A standard issued plate will be issued until the replacement special organization registration plate can be provided. (NOTE: Form MV-44 is available on our website at [www.dmv.state.pa.us](http://www.dmv.state.pa.us).)
- Requests for special organization registration plates are restricted to passenger vehicles, trucks with a registered gross weight of not more than **14,000 lbs.**, trailers and motor homes. **Motorcycles do not qualify for special organization registration plates.**
- **NO REFUND** of the fee will be issued when an applicant cancels a request after the order is placed.
- When the applicant ceases to be a member in the organization as listed in Section B, the registration plate must be returned to PennDOT. Complete Form MV-44 and submit a fee of \$11 for the issuance of a regular series registration plate.
- Special organization registration plates are issued in number sequence unless requesting personalization in Section D.
- To avoid possible problems with citations with your old registration plate, return it to: Bureau of Motor Vehicles, Return Tag Unit, P.O. Box 68597, Harrisburg, PA 17106-8597 after you have received your special organization registration plate.
- If applying for a Fraternal Order of Police plate, the PA State Lodge Seal and the PA State Lodge Recording Secretary signature must be affixed to this application.

## IF PERSONALIZING YOUR SPECIAL ORGANIZATION REGISTRATION PLATE

- Personalized special organization registration plates may contain up to **FIVE** letters and numbers in combination.
- If a hyphen or space is used as part of the registration configuration, it counts as one of the available spaces for personalization. Only one hyphen or space is permitted, but not both. **NOTE:** No additional special characters are available.
- When requesting a numeric character of zero, please list as "Ø" instead of the alpha character of "O".
- PennDOT reserves the right to limit or reject certain requests.
- The registration on your vehicle must be current in order for PennDOT to process your request. The fee to personalize your special organization registration plate is an additional \$100. **The additional \$100 fee covers the cost of your personalized registration plate order only and will not renew your vehicle's registration.** To renew your registration, please include your completed renewal application, Form MV-105, "Pennsylvania Registration Renewal Application," or Form MV-140, "Request for Registration," and a **separate check or money order in the amount of your registration renewal fee.** Payment is to be made by check or money order payable to the Commonwealth of Pennsylvania. **PLEASE DO NOT SEND CASH.**
- To check personalized registration plate availability, visit PennDOT's Driver and Vehicle Services website, [www.dmv.state.pa.us](http://www.dmv.state.pa.us), and select the Personalized Registration Plate Availability link from the list of services under the Online Driver and Vehicle Services heading. Personalized registration plates will not be reserved until PennDOT receives payment and a completed application, and approves your requested registration plate configuration [number(s) and/or letter(s)]. Please note that registration plate requests are processed on a first-come, first-served basis. Although a requested registration plate configuration may show as being available on the website, it is possible that a request for the same registration plate configuration may have already been submitted by another customer and may not be available when making application.
- Personal registration plates will be manufactured on the basis of this application. **NO REFUND** of the fee will be issued when an applicant cancels a request after the order is placed with the manufacturer.
- Allow eight to 10 weeks for delivery of personalized special organization plate.

Visit us at [www.dmv.state.pa.us](http://www.dmv.state.pa.us) or call us at:

In state: 1-800-932-4600 ♦ TDD: 1-800-228-0676 ♦ Out-of-State: 1-717-412-5300 ♦ TDD Out-of-State: 1-717-412-5380



## **Support The Presque Isle Lighthouse**

**Anyone who has a PA vehicle registration can purchase a Presque Isle Lighthouse license plate. The cost is \$49.50.**

**The application can be downloaded from the Presque Isle Lighthouse web site, [www.presqueislelighthouse.org](http://www.presqueislelighthouse.org) or call the lighthouse and request an application. Phone 814-833-3604 and leave a message with your mailing address.**

**Return the completed application with the check for \$49.50 to the Presque Isle Lighthouse, Specialty Plate, 301 Peninsula Drive, Erie, PA 16505.**

**The application must be processed locally before it can be sent to the state.**

**The plate will arrive at your home address in 4-6 weeks.**

**The lighthouse education and restoration program receives \$17.50 from the sale of every plate. You can order one today.**

**Thank you for supporting the Presque Isle Lighthouse!**

**Questions? Call Janice Vacco, Project Coordinator at 814-882-1681. 11/11/17**